

Centre of Academic Leadership and Education Management

Under the Scheme of

Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT)
 (Govt. of India)

Time Table

Short Term Course on **Computer Applications** (15 – 21 February 2016)

Course Director : **Professor A.R. Kidwai**, Director, UGC HRDC, AMU
 Course Assistant Director : **Dr. Faiza Abbasi**, Assistant Professor, UGC HRDC, AMU
 Venue : **AMU Centre, Murshidabad (West Bengal)**

Day No.	Date	Session I (9:00 – 10:30 a.m.)	Session II (10:45 – 12:15 p.m.)	Session III (12:30 – 2:00 p.m.)
1.	15.02.2016 Monday	Inaugural	Usage of Internet & E-mail for Teaching & Learning Mr. Syed U. Ahmed Technical Consultant Computer Centre, AMU	Google Apps for Education Mr. Syed U. Ahmed Technical Consultant Computer Centre, AMU
2.	16.02.2016 Tuesday	Using Learning Management System in Education (Moodle) Mr. Syed U. Ahmed Technical Consultant Computer Centre, AMU	Usage of Professional Networking Sites Mr. Syed U. Ahmed Technical Consultant Computer Centre, AMU	Creating Google Groups and Wikis Mr. Syed U. Ahmed Technical Consultant Computer Centre, AMU
3.	17.02.2016 Wednesday	Applications of Computers for Teaching & Learning Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU	Overview of NMEICT Project Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU	Hands-on Practical on Word & Excel Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU
4.	18.02.2016 Thursday	Use of Google Groups and Wikis in Teaching & Learning Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU	Google Classroom as ICT enabled Technology Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU	Hands-on Practical on PowerPoint Mr. Mohd. Saleem Ali System Programmer Computer Centre, AMU
5.	20.02.2016 Saturday	FOSS vs Proprietary Software Dr. M. Ashfaque Ahmad System Programmer Computer Centre, AMU	MOOCs (Massive Open Online Course) Dr. M. Ashfaque Ahmad System Programmer Computer Centre, AMU	Internet and Email Usage for Communicating with Students Dr. M. Ashfaque Ahmad System Programmer Computer Centre, AMU
6.	21.02.2016 Sunday	Use of Spread Sheet Application in Education Dr. M. Ashfaque Ahmad System Programmer Computer Centre, AMU	Group Discussion & Feedback	Valedictory